

For Office Use Only

Date Received:

**Six-Month Advance Notice to Transfer a Non-Residential Account to Direct Access Service**

This completed form notifies Southern California Edison (SCE) of your intent to transfer your non-residential account(s) to Direct Access (DA) service. SCE must receive this notice at least six months in advance of the date you intend to transfer to DA. Once received by SCE, you will 1) have a three business-day rescission period after which this notification cannot be canceled, and 2) receive confirmation of your notice to transfer to DA in accordance with the provisions established in Rule 22.1. The confirmation will specify the date that your Electric Service Provider (ESP) must submit a Direct Access Service Request (DASR) to SCE in order to transfer your account(s). This is important information that you will need to provide to your ESP to complete your request. This date is significant because if SCE does not receive a DASR by that date, your account will be transferred to Schedule PC-TBS, *Procurement Charge – Transitional Bundled Service*, for sixty (60) days. Unless a DASR is received by SCE by the end of this sixty-day period, the six (6) month advance notice to return to DA will be canceled and the account will no longer be eligible for DA service. The account will continue to bill on the Schedule PC-TBS for an additional six (6) months, after which it will begin bundled service for an eighteen (18) month BPS commitment term. Service on Schedule PC-TBS will not count toward the 18 month BPS commitment, consistent with Rule 22.1.

Please consider this my notice to transfer the account(s) listed below to DA service after my BPS commitment expires. I understand the rules and conditions as set forth in SCE Rule 22.1.<sup>1</sup>

**Required Customer Information:**

Account Name:	
Service Account Number:	
Service Address:	
City, Zip:	
Customer's E-mail Address:	

(For more than one account, please list the additional information on a separate sheet and attach it to this form.)

**Customer or Authorized Agent Signature<sup>2</sup>**

Signature	
Type/Print Name:	
Daytime Phone Number:	
E-Mail Address:	
Date of Signature:	

**FAX completed form to: (626) 812-7562  
OR  
E-Mail to: DANotices@sce.com**

<sup>1</sup> SCE Rule 22.1 is available on [www.sce.com](http://www.sce.com) and includes the terms and conditions applicable to transferring between BPS and DA.

<sup>2</sup> If a Six-Month Notice to Transfer to Direct Access Service is executed by a third party on behalf of the customer, an executed Authorization to Receive Customer Information or Act on a Customer's Behalf form (CISR) is also required, but should be submitted separately to [3rdparty@sce.com](mailto:3rdparty@sce.com), (909) 941-2677 (fax), or 3<sup>rd</sup> Party Authorizations, P. O. Box 6400, Rancho Cucamonga, CA 91729