Net Energy Metering 2.0 Application Fees: Electronic Payment Job Aid





June 2017

Overview

SCE's NEM 2.0 Online Interconnection Application System

PowerClerk*

Using this system you can:

- Apply to interconnect your Net Energy Metering (NEM) generator under the NEM Successor Tariff or 'NEM 2.0'
- Check your application's progress
- Receive Permission To Operate your NEM generator

SOUTHERN CALIFORNIA EDISON ⁴ ALEDRON PATERNAL					
	En Español Privacy Exit				
	Welcome to the Electronic Payment System				
CHASE 🔾	Bold fields with * are required.				
	User Log In Enter your User ID and Password, then click Log In. Enryot Password Password*: Log In Log In				
	Register If you have not yet registered with the payment system, you may do so now. Registering lets you make payments, view payment history, and securely store your account information. Registration is easy and secure and you only need to do it once. To get started, click Register. Payment Inquiry Click Payment Inquiry to view information on a previously submitted payment, or Log In above if you're a Registered User. Pay Without Registering If you wish to pay without registering, you may click Pay				
	Without Registering to continue.				

Chase ePayment System

The Chase electronic payment ("ePayment or Pay Connexion") system is integrated into the NEM 2.0 Online Interconnection Application System.

Using this system you can:

- Use your debit or credit card (Visa or Master Card) to pay the application fee
- Receive email confirmation of payment

Getting Started

ePay

Step 1: After filling out the interconnection application on SCE's NEM 2.0 Online Interconnection Application System, PowerClerk, the user clicks on the ePayment and Submit button. *See Figure 1.*

Figure 1:	NET EN	NERGY METERING (N	NEM) GENERATING F	ACILITY INTERCO	NNECTION APPLICATIO	DN (Form 14-957) ject Number: NST-00058
	<	Existing Generating Facility	Rebate Information	Attachments	Review Application	ePayment
	ePaym Amount t	nent to pay: \$75.00				
	Billing E	mail Address tbd@yahoo	o.com			
	ePay an	nd Submit				

Step 2: Another web browser window is opened. Click on the new browser window and the Chase ePayment Welcome screen appears. *See Figure 2.*

	Hints and Tips	TIP: Pop-up blockers i	must be disabled in orde	er to submit payment.
Figure 2:	Edit Project	X 🦉 JPMorga	in Chase on behalf of	
	CHASE 🔾	En Español Welcome to the Electronic Payment S Bold fields with * a User Log In Enter your User ID and Password, then click Log In. Forgot Password	Privacy Exit System User ID*: Password*: Log In	REMINDER: Make sure to keep <u>both</u> the PowerClerk and Chase ePay browser windows open until confirmation of successful
		Register If you have not yet registered with the Registering lets you make payments, view paymer information. Registration is easy and secure and you click Register. Payment Inquiry Click Payment Inquiry to vi payment, or Log In above if you 're a Registered U Pay Without Registering If you wish to pay with Without Registering to continue. Release 16.3 12406 © 2002 - 2017 JF	a payment system, you may do so now. It history, and securely store your account ou only need to do it once. To get started, ew information on a previously submitted Iser. thout registering, you may click Pay Morgan Chase Bank. N.A. Browser Requirements	payment is displayed on the PowerClerk window. Closing one of the windows will cause the payment to be abandoned and result in possible duplicate payments.

Step 3: Click the "Pay Without Registering" Button. *Figure 3 will appear.*

Step 4: The Project Number and Payment Amount should match to the information in PowerClerk. Enter the Credit or Debit Card number. Click Continue.

Figure 3:	Make a Payment - Southern CA Edison
	Bold fields with * are required.
	PAYMENT INFORMATION
	Project Number*: NST-00058
	PAYMENT DETAILS
	Payment Amount*: Payment Date: \$75.00 May-03-2017
	PAYMENT METHOD
	New Account*: © Credit/Debit/ATM Card VISA @@@@ @CCel Mice pulse State Card Number*: 411111111111111 × Enter Credit or Debit Card Number
	Continue Cancel

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Step 5: Enter Card Account Information: Cardholder Name, Expiration Date, Country, Billing Address, City, State and Zip Code. *See Figure 4.*

Figure 4:	Make a Payment - Southern CA Edison				
	Bold fields with * are required.				
	PAYMENT INFORMATION				
	Project Number*: NST-00058				
	PAYMENT DETAILS				
	Payment Amount*: Payment Date: \$75.00 May-03-2017				
	PAYMENT METHOD				
	New Account*: (a) Credit/Debit/ATM Card VICA accol NVCH				
	Card Number*:				
	CARD ACCOUNT INFORMATION				
	Cardholder Name*: John Smith Solar Inc.				
	Expiration Date*: 04 🗸 / 2022 🗸				
	Card Billing Information*:				
	Country*: United States				
	Address 1*: 5512 Los Alamitos Bivd.				
	Address 2:				
	City*: El Monte				
	State*: California				
	Zip Code*: 01732 -				

Step 6: Enter Contact Information: First Name, Last Name, Company Name (if applicable), Country, Phone Number, Email Address, Address, City, State and Zip Code. *See Figure 5.*

CONTACT INFORMATION	
First Name*: John	
Last Name*: Smith	
Company Name: John Smith Solar Inc.	
Country*: United States	
Phone Number*: 626 - 879 - 7482	
E-mail Address*: tbd@yshoo.com	
Re-Enter E-mail Address*: tbd@yshoo.com	REMINDER:
Use Billing Information as Contact Information	confirmation
O Use New Contact Information	will be sent to the email
Address 1*: 5512 Los Alamitos Blvd.	address provided in the
Address 2:	Contact Information. Make sure to enter the email
City*: El Monte	address that you want to
State*: California	payment confirmation to
Zip Code*: 91732 -	DE SENT TO.
	CONTACT INFORMATION First Name*: John Last Name*: Smith Company Name: John Smith Solar Inc. Country*: United States Phone Number*: 628 - 679 - 7462 E-mail Address*: tbd@yahoo.com Re-Enter E-mail Address*: tbd@yahoo.com O Use Billing Information as Contact Information O Use Billing Information as Contact Information Address 1*: 5512 Los Alamitos Blvd. Address 2: City*: E: Monte State*: California Zip Code*: 91732 -

Step 7: (Optional) Become a Registered User. Create User ID, Password, and select the three validation questions and provide answers for each. Click in the Save Registration box. Skip this step for subsequent payments. *See Figure 6.*

Figure 6:	BECOME A REGISTERED USER	
	USER IDENTIFICATION	
	User ID must: • Be 6 to 12 characters long User ID: jsmithsolar	
	WEB PASSWORD	
	 <u>Guidelines for creating a strong password:</u> Password must: 	
	 Be 8 to 20 characters long Contain at least 1 upper case letter, 1 lower case letter and 1 number Contain at least one of the following special characters ! @ # \$ % ^ & * () 	
	Password:	
	Validation Question: Select Question	
	Validation Answer:	
	Re-Enter Validation Answer:	Hints and Tips
	FIRST SHARED SECRET QUESTION AND ANSWER	
	Shared Secret Question: Select Question	TIP: High volume
	Re-Enter Shared Secret Answer:	applicants should consider becoming a Registered User to
	SECOND SHARED SECRET QUESTION AND ANSWER	reduce the need to
	Shared Secret Question: Select Question	manually enter payment
	Re-Enter Shared Secret Answer:	interconnection request.

Step 8: Then click Continue. See Figure 7A.

Figure 7A:



Note: You will receive an email regarding your registration confirmation. See Figure 7B on next page.



Verify Payment

Step 9: Verify the payment information. Enter the 3-digit code from the credit/debit card.

Step 10: Click Confirm. See Figure 8.

Figure 8:	Verify Payment - Southern CA Edison				
	Bold fields with * are required.				
	Please verify your payment information. Then, choose Confirm.				
	Your Payment Detail				
	Payment Amount: \$75.00				
	Scheduled Payment Date: May-03-2017				
	Amount Due: \$75.00				
	Project Number: NST-00058				
	Your Account Detail				
	Cardholder Name *: John Smith Solar Inc.				
	Credit Card or Debit Card Number: XXXXXXXXXXXXXXX1111				
	Credit Card or Debit Card Type: Visa Credit				
	Your Credit/Debit Card Billing Information				
	Billing Street Address 1 *: 5512 Los Alamitos Blvd.				
	Billing Street Address 2 :				
	Billing City *: El Monte				
	Billing State *: CA				
	Billing Zip Code *: 91732				
	Billing Country *: United States				
	E-mail Address*: tbd@yahoo.com				
	Send me an email confirmation: 🔽				
	Language Preference: English ▼ 3 digit code on the signature strip of your credit/debit card*:				

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Payment Confirmation

Step 11: The Payment Confirmation page appears. Click Continue to Main Menu.

If you want to have a hard copy for your records, you can also click the "print" hyperlink to print the payment confirmation page. *See Figure 9.*

Figure 9:	<u>En Español</u>	Privacy Exit
	Payment Confirmation - Southern CA Edison	
	Please keep a record of your Confirmation Number, or <u>print</u> this page for your records.	
	Confirmation Number: XJ3PAY000001005	
	Confirmation Date (ET): May-03-2017 02:53:33 PM	
	Your Payment Detail	-
	Payment Amount: \$75.00	
	Scheduled Payment Date: May-03-2017	
	Amount Due: \$75.00	
	Project Number: NST-00058	
	Your Account Detail	-
	Cardholder Name *: John Smith Solar Inc.	
	Credit Card or Debit Card Number: XXXXXXXXXXXXX1111	
	Credit Card or Debit Card Type: Visa Credit	
	Your Credit/Debit Card Billing Information	-
	Billing Street Address 1 *: 5512 Los Alamitos Blvd.	
	Billing Street Address 2 :	
	Billing City *: El Monte	
	Billing State *: CA	
	Billing Zip Code *: 91732	
	Billing Country *: United States	
	E-mail Address *: tbd@yahoo.com	-
	Please keep a record of your Confirmation Number, or print this page for your records.	
	Continue to Main Menu	

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Step 12: Click back to the PowerClerk browser window. Wait for the payment message to appear. *See Figure 10.*

Figure 10:	SOUTHERN CALIFORNIA EDISON : An EDISON INTERNATIONAL © Company		Velcome, Alleen Lagbao Log out
	HOME PROGRAM DESIGN 👻		SUPPORT
		Project Locked – Payment Process Underw	ay
	NET ENERGY METERING	G (NEM) GENERATING FACILITY INTERCONNECTION APPLICATION PILICATION PILICA	TON (Form 14-957) roject Number: NST-00058
	5 Existing Generating Facility	6 7 8 g Rebate Information Attachments Review Application	9 ePayment
	Payment Confirm	ation Pending	
	Pop-up blockers must be disal	bled to submit payment.	the navement confirmation
	from Pay Connexion.	Payment Successful! Your information has been submitted.	s for payment committation
	It can take 3 minutes or lon,	Your Project Number is:	
	If your pop-up blocker prev to manually unlock the proj	NST-00058 Payment Details Payed by: John Smith	he Abandon Payment button
		Payment ID: XJ3PAY1000001005 Fee: NST-00058: NEM 2.0 Application Fee Monunt: 57 :00 Date: Wednesdøy, Møy 03, 2017	
		Continue	



TIP: It may take approximately 3 minutes for the payment confirmation to be sent from Chase ePayment. The confirmation triggers the PowerClerk payment message to appear. Therefore, do <u>not</u> abandon the pending payment or close the PowerClerk browser window.

Step 13: Click Continue.

Step 14: The project will appear. Confirm that the Current Status is marked as "NEMI – Application Submitted". *See Figure 11.*

Figure 11:	SOUTHERN CALIFORNIA EDISON® An EDISON INTERNATIONAL® Company	Welcome, Log Out
	HOME PROGRAM DESIGN 👻 ADMIN 👻 SETTINGS 👻	SUPPORT
	Project NST-00058 ✓ Current Status	
	Status marked as NEMI - Application Submitted on 5/3/2017 at 11:54 AM Created on 4/7/2017 at 11:52 AM (26 days ago) Project Owner: Last Updated on 5/3/2017 at 11:54 AM (12 seconds ago)	

Step 15: Click the Home menu to create and submit another application. See Figure 12:



Step 16: Go to your email program (i.e. Outlook, etc.) and verify receipt of payment confirmation. *See Figure 13.*

The application submittal and payment are now complete!

For users who would like to complete the registration process, continue to Step 17.

Otherwise, click to the Chase ePayment browser and click the Exit button located at the top of the screen.

Figure 13:	13: Wed 5/3/2017 11:55 AM Southern California Edison <noreply@payconnexion.com> (External):Payment Confirmation for Southern CA Edison</noreply@payconnexion.com>		
	*** PLEASE DO NOT RESPOND TO THIS EMAIL ***		
	Thank you for submitting your payment for Southern authorized JP Morgan Chase for Southern CA Ediso scheduled payment date.	n CA Edison. This email is to confirm that on May-03-2017, you in Payment to charge the credit card listed below on the	
	Confirmation Number: Confirmation Date (ET): Payer Name: Amount Due:	XJ3PAY000001005 May-03-2017 02:53:33 PM John Smith \$75.00	
	Payment Amount: Project Number : Scheduled Payment Date:	\$75.00 NST-00058 May-03-2017	
	Cardholder Name: Card Number: Card Type:	John Smith Solar Inc. XXXXXXXXXXXX1111 Visa Credit	
	Thank you for using the JP Morgan Chase for South	ern CA Edison Payment electronic payment system.	

Complete User Registration

For Users who completed Step 7, make sure that you are on the Chase ePayment Main Menu. *See Figure 14.*

Note that the following steps below are intended as a one-time set up only. Going forward, these steps should be completed on as needed basis.



Figure 14:	Main Menu
	Manage Accounts Add, Edit and Delete your accounts.
	Pending Payments View, Edit and Delete your pending payments.
	Payment History View your payment history.
	Update Profile View your registration information.

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Step 18: The Account List screen will appear. Click Add Credit/Debit Card. See Figure 15.

Figure 15:	Account List			
		Payment Acco	ount List	
	Account Nickname Pay	yment Method	Account Type	Account Number
		Add Credit/De	bit Card	-
	Release 16.3_12	406 © 2002 - 2017 3	JPMorgan Chase Ban	k, N.A. Browser Requirements

Step 19: The Add New Credit/Debit Card Account screen will appear.

Enter Card Account Information: Card Number, Card Type, Cardholder Name, and Expiration Date. *See Figure 16.*

If you are going to be using more than one credit card, you can include a Card Account Nickname for quick reference and selection for payment.

Figure 16:	Add New Credit/Debit Card Account
	Bold fields with * are required.
	CARD ACCOUNT INFORMATION
	Card Number*: 000000000000000000000000000000000000
	Card Type*: Visa
	Cardholder Name*: John Smith Solar Inc.
	Expiration Date*: 04 V / 2022 V
	Card Account Nickname :
	CARD BULLING ADDRESS
	 Use Profile Address as Billing Address 5512 Los Alamitos Blvd. El Monte, CA 91732 United States
	O Use New Billing Address Entered Below
	Country*: United States
	Address 1*: 5512 Los Alamitos Blvd.
	Address 2:
	City*: El Monte
	State*: California
	Zip Code*: 01732 -
	Submit Cancel
	Release 16.3 12406 © 2002 - 2017 JPMorgan Chase Bank, N.A. Browser Requirements

Step 20: For the Card Billing Address, you can use the existing Profile address or enter a new billing address. Click Submit.

Step 21: The Account List screen will appear. The credit/debit card that was created in Step 19 should appear here.

Figure 17:	Account List			
		Payment	Account List	
	Account Nickname	Payment Method	Account Type	Account Number
	Visa	Credit/Debit Card	Visa	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
		Edit Account Add Credi Add A	Delete Account t/Debit Card TM Card	
	Release	16.3_12406 © 2002 - 2	017 JPMorgan Chas	e Bank, N.A. <u>Browser Requiremen</u>

Step 22: Click the Exit button located at the top of the screen.

Congratulations! You've completed the user registration setup.

Step 23: After completing the registration process, you can easily complete payments for future application submittals.

From the ePayment browser screen, enter your User ID and Password. Click the Login button. *See Figure 18.*

Figure 18:	SOUTHERN CALFORNIA EDISON ⁵ An EDRON INTERNETONIA ²² Compare	
		En Español Privacy Exit
		Welcome to the Electronic Payment System
	CHASE 🔾	Bold fields with * are required.
		User Log In Enter your User ID and Password, then Click Log In. Forgot Password Password*: Log In Log In Register If you have not yet registered with the payment system, you may do so now. Registering lets you make payments, view payment history, and securely store your account information. Registration is easy and secure and you only need to do it once. To get started, click Register. Payment Inquiry Click Payment Inquiry to view information on a previously submitted payment, or Log In above if you 're a Registered User. Pay Without Registering If you wish to pay without registering, you may click Pay Without Registering to continue. Device the payment inquiry to the pay without registering.
		Release 16.3_12406 © 2002 - 2017 JPMorgan Chase Bank, N.A. Browser Requirements

The payment information should automatically populate on the Make A Payment screen. Follow the remaining steps to confirm payment.

Become a Chase ePayment Registered User

The self-registration feature in the Chase ePayment system allows users to establish a User ID and password. This feature is ideal for high volume applicants who need to make repeat visits in order to make application fee payments. As a Registered User, you are able to make payments, view payment history and securely store your account information.

Registered User

When a user registers, you are prompted to select a unique User ID and password. The User ID and password must be 6 to 16 characters in length. The password must contain at least one number in order to meet the validation requirements.

If the User ID or the password does not meet the validation requirements, then the user must try again until an acceptable User ID and password is created. The user will also be required to enter profile information to help facilitate research, customer servicing, etc. All sensitive registration information is encrypted in the Chase ePayment system database.

Unregistered User

Chase ePayment also allows users to make payments without registering. The user will be required to enter their payment account information and contact information for every payment. This option is ideal for one-time or low volume applicants. *See Figure 19.*

Figure 19:	SOLIHERN CALFORNIN EDDISON' AN EDDIN INTERNETONIA'' Company	
		En Español Privacy Exit
		Welcome to the Electronic Payment System
	CHASE 🔾	Bold fields with * are required.
		User Log In Enter your User ID and Password, then User ID*: click Log In.
		Log In Register If you have not yet registered with the payment system, you may do so now. Registering lets you make payments, view payment history, and securely store your account information. Registration is easy and secure and you only need to do it once. To get started, click Register.
	~	Payment Inquiry Click Payment Inquiry to view information on a previously submitted payment, or Log In above if you 're a Registered User.
		Pay Without Registering If you wish to pay without registering, you may click Pay Without Registering to continue.
		Release 16.3 12406 © 2002 - 2017 JPMorgan Chase Bank, N.A. Browser Requirement

Frequently Asked Questions (FAQs)

The following are some frequently asked questions regarding SCE's Net Energy Metering (NEM) ePayment service. This is not an all-inclusive list, and if you have additional questions regarding the ePayment service, please send an email to nem@sce.com.

- **Q:** Can I pay using a VISA Card for the NEM 2.0 application fees instead of a check?
- **A:** Yes. Electronic payment of the application fee is required and can be paid with VISA, MasterCard, or debit card.
- **Q:** Will I have to pay an additional charge to use my credit card?
- A: No. You will only pay the application fee amount.

Resources

SCE NEM 2.0 Online Interconnection Application System (PowerClerk): https://scenemsuccessortariff.powerclerk.com/Account/Login

Contact Us Email: nem@sce.com Web: <u>www.sce.com/nem</u>

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