



**AGREEMENT FOR CONTINUITY OF ELECTRIC SERVICE**  
*(Owner Allocation Agreement)*

Dear Customer,

Thank you for requesting the application for an Owner Allocation Agreement. The Continuity of Electric Service Agreement allows property owners and managers to maintain uninterrupted electric service while a rental property is vacant.

Here are some important points you should remember and understand about the Owner Allocation Agreement.

1. Southern California Edison will waive the next day Service Establishment fee that would normally be charged to begin service in your name for the next business day.
2. Meters for the properties included in your Agreement will automatically transferred into your name when a tenant discontinues service with Southern California Edison. You will be responsible for the energy bills when service is automatically placed in your name, until service is applied for by the new tenant.
3. Energy bills for all properties included in your Agreement will be sent to the mailing address you provided with your application. We can accept only one mailing address per Agreement.
4. This Agreement will remain in effect until you notify us you no longer own or manage a property listed in your agreement. Requesting a shut-off of service will not remove that property from your agreement, and you could be charged for future electric service.
5. The entire apartment building and/or business complex must be enrolled in this agreement and cancelled in its entirety.
6. You may not cancel then reinstate a unit or units due to a difficult tenant situation. Once a request for cancellation is made, it shall remain cancelled.
7. Upon cancellation of this Agreement, any active service in the applicant's name covered by this Agreement will be subject to service disconnection unless SCE is notified otherwise.
8. Southern California Edison's Owner Allocation Department has full authorization to cancel and/or void this agreement at any time without notice. Reasons for cancellation may include but are not limited to unpaid bills by applicant of more than 30 days from the due date, U.S. returned mail, and hazardous or unsafe condition at premises. This agreement cannot be changed by the applicant. Any alterations will automatically void this agreement application.

**Service Connection Safety Responsibility:**

**If the electric service is off (disconnected) at the time of the automatic turn-on into your name, SCE will turn-on (connect) the electric service at the premise to complete the service turn-on process. Please be advised it is your responsibility to ensure sensitive and/or potential hazardous equipment, in and around the property, is turned off or unplugged on the day of the turn-on (service connection).**

**Are you currently enrolled in EDI (Electronic Data Interchange) Billing Option**    Yes     No

Electronic Data Interchange (EDI) is a billing option that allows customers to receive their energy bill statement using a computer to computer exchange of Edison's energy bill in a standard electronic format.

If you have questions regarding EDI please reach out to [EDI@sce.com](mailto:EDI@sce.com).

**If you are EDI billed customer, the OA request will be processed as a Solo billed account.**

**Service Accounts enrolling for OA are processed as a joint/collective billed account.**





An EDISON INTERNATIONAL<sup>SM</sup> Company

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Please list below all addresses for the rental properties you wish to be included under this agreement. Please be specific in listing the addresses and units requested. Only use a dash (-) if the units or addresses are consecutive (e.g., 101-299 Sample St. Units A-Z). If the addresses are not consecutive, please list each one individually. Please indicate if each property is a home, condominium, or apartment complex.

Please Print or Type

Table with columns: ADDRESS, UNIT #'S, CITY, and checkboxes for Home, Condo, Complex. Includes multiple horizontal lines for data entry.

Mailing Address for your Accounts Payable office: (PLEASE PRINT OR TYPE)
Horizontal lines for address entry.

By signing this Agreement, you acknowledge that you have read and understand the Owner Allocation Agreement and your safety responsibility when requesting electric service with Southern California Edison. This Agreement shall become effective within thirty (30) days after the completed and signed Agreement is received by Southern California Edison's Owner Allocation Department. Incomplete contracts will be returned to the sender for completion.

If you are an authorized representative for the SCE customer of record, you are required to sign below in addition to the SCE customer of record.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_
(SCE customer of record)

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_
(Authorized representative)

Please complete, sign, date and return or fax to the number listed below. Thank you.
SCE OAA Support Desk, 6010 N. Irwindale Avenue, Ste. A, Irwindale, CA 91702 or Fax (626) 633-3038