

# **Process & Controls**

## **Wildfire Mitigation Plan (WMP) Compliance Assessment Report**

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December 19, 2023

To: [REDACTED]

### **Subject: 2023 WMP Readiness Review: SH-16 Vibration Damper Retrofit**

Process & Controls (P&C) completed a review of compliance documentation supporting the progress of the 2023 WMP Vibration Damper Retrofit (SH-16). The objective of this review was to provide management reasonable assurance on the quality and adequacy of the data/evidence by performing analysis and assessment on supporting documents, internal business processes, procedures, and controls, and provide management recommendations to determine remediation action, as applicable.

### **Scope & Methodology**

Our review consisted of SH-16 Vibration Damper Retrofit compliance evidence data from January 1 to September 30, 2023.

To complete our review, we performed the following:

- Reviewed previous activity/program assessments and issues identified.
- Reviewed available documentation and procedures for Vibration Damper Retrofits to identify process and controls.
- Performed a walkthrough with activity owners of the Vibration Damper Retrofits program to get an understanding of the activity's goals and requirements.
- Evaluated the program oversight and data review process to assess if controls are in place to ensure accuracy and completeness compliance.
- Tested vibration damper retrofit data to validate that the completed work was within the established scope, completeness of compliance data, and accuracy of reporting.
- Reviewed a population of 374 damper retrofits completed by Q3 using the pictures in GR Viewer (from ODI inspection), where pictures were available, to confirm dampers were installed.
- Performed a limited number of field inspections on structures where dampers were not shown in pictures to confirm that dampers were installed in the field in accordance with SCE construction standards.
- Discussed issues or data discrepancies, if any, with process owners as identified.

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### **Conclusion**

Based on our analysis and assessment of the supporting documentation, internal business processes, procedure controls, and data testing, the evidence appears to be adequate to support compliance and progress toward the activity goal.

We would like to thank the Subject Matter Experts for their timely submission of review documentation and their prompt responses and feedback when requested. If you have any questions regarding report content, please contact [REDACTED] or [REDACTED] via email or at the number noted below.

### ***Process & Controls Team:***

*Prepared By*

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*Approved By*

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cc:

### **Compliance & Remediations**

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### **Ethics & Compliance**

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### **Asset Strategy & Planning**

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### **Wildfire Safety**

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### **Environmental, Health, Safety & Quality**

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### **Audit Services Department**

[REDACTED]

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