

PRE-APPLICATION DOCUMENT

Volume II-Consultation Record

BISHOP CREEK HYDROELECTRIC PROJECT *FERC PROJECT NO. 1394*

Prepared for:



Prepared by:

Kleinschmidt

Portland, Oregon
www.KleinschmidtGroup.com

and

K E A R N S ⚡ W E S T

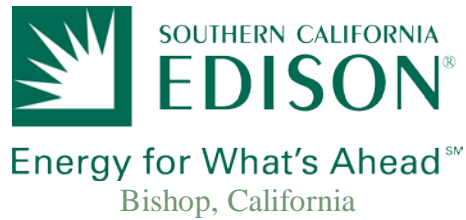
Sacramento, California
www.kearnswest.com

May 2019

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1.0 INTRODUCTION AND DOCUMENT ORGANIZATION

This Consultation Summary and Summary of Contacts is Volume II of the Pre-Application Document (PAD) and Notice of Intent that Southern California Electric (SCE) is filing pursuant to 18 Code of Federal Regulations (CFR) Parts 5 and 16 which define the form and content requirements of the documents and procedures relating to relicensing of licensed projects. In addition to this volume, the following are being submitted:

- Volume I (Pre-Application Document) describes the existing and proposed Project, its operations, the existing environment and identified resource issues and concerns.
- Volume III (Proposed Technical Study Plans [Study Plans]) will form the basis of the proposed Study Plans to be used by Federal Energy Regulation Commission to consider its response to the scoping process.
- Volume IV (Cultural Resources-Confidential Information) contains information that provides details on the location(s) of sensitive cultural resources. Disclosure of this information could be harmful to these resources. Pursuant to 18 CFR §385.1112, SCE requests confidential treatment of this information.
- Volume V (One-Line Drawings), contains information required by 18 CFR § 5.6(d)(2) that SCE considers to be Critical Energy Infrastructure Information, and therefore will be filed separately.

2.0 SUMMARY OF CONTACTS AND EARLY CONSULTATION

SCE initiated early contact with stakeholders, as described in this Consultation Record and Summary of Contacts. The process started with hard copy questionnaires mailed to a list of local government officials and potentially interested organizations and businesses to begin identifying which resource topics and geographic areas within the Project area are of particular interest to the public. This initial information gathering was followed by a public event in March 2019, the purpose of which was to inform the public about the Project and upcoming opportunities to participate in the relicensing process. Following this public meeting, SCE formed Technical Working Groups (TWGs) with interested stakeholders to identify their questions and potential issues that would be appropriate for the relicensing process. SCE and participating stakeholders collaboratively developed and approved a Charter document describing principles and guidelines for the TWG process (Appendix A).

Three series of TWG meetings were held in 2018, followed by several webinars in early 2019; during these meetings, SCE and TWG participants developed a common understanding of the resource topics that should be addressed during the relicensing. TWG participants provided input on and suggested refinements to draft technical studies that were developed in response to feedback at these meetings.

SCE invited federal and state agencies, non-government agencies, and tribes to participate in the public meeting and TWGs. To date, attendees at TWG meetings have included members of the Bishop Paiute Tribe, U.S. Forest Service, California Department of Fish and Wildlife, State Water Resource Control Board, U.S. Fish and Wildlife Service, Kleinschmidt Associates, Psomas, E. Read and Associates, Kearns & West, and HRA.

Table 1 below provides an annotated summary of the consultation completed to date; material referenced in the table is included in Appendix B, unless otherwise noted.

**TABLE 1: ANNOTATED SUMMARY OF CONSULTATION
(THROUGH MARCH 2019)**

ITEM #	DATE SENT	STAKEHOLDER GROUP	TYPE OF CORRESPONDENCE/ CONSULTATION EVENT	DOCUMENTATION
1	11/22/17	List of local government officials and potentially interested organizations and businesses	Initial outreach questionnaire responses	Attached: Distribution list for questionnaire; completed questionnaires that were returned
2	2/7/18	Greg Allen-Rainbow Pack Outfitters Craig London-Rock Creek Pack Station Eric Tillemans-LADWP Mark Drew-CalTrout Katie Quinlan-CA Native Plant Society, Bristlecone Chapter Jim Tatum-City of Bishop David Grah-City of Bishop Jora Fogg-Friends of the Inyo	Terra Alpaugh (Relicensing Team) emailed group to determine status of questionnaires and invite the group to participate further in relicensing activities	Attached Emails
3	2/14/18	Eric Tillemans-Northern Aqueduct Operations, LADWP	Mike Harty and Terra Alpaugh (Relicensing Team)-held phone conference with Eric regarding LADWP's interest in Bishop Creek and the relicensing.	Calendar invite available upon request
4	2/15/18	FERC Contact List and SCE's Fall 2017 potential interested party list	Post card mailing regarding relicensing initiation	Attached Postcard; confirmation of mailing
5	2/28/18	<ul style="list-style-type: none"> • List of local government officials and potentially interested organizations, and businesses with email addresses (compiled by SCE) • Individuals who signed up for notifications on Bishop Creek website 	Save-the-date for Bishop Creek Hydroelectric Project Relicensing Kickoff sent via Mailchimp newsletter	Attached PDF of email newsletter

ITEM #	DATE SENT	STAKEHOLDER GROUP	TYPE OF CORRESPONDENCE/ CONSULTATION EVENT	DOCUMENTATION
6	3/12/18	<ul style="list-style-type: none"> List of local government officials and potentially interested organizations and businesses with email addresses (compiled by SCE) Individuals who signed up for notifications on Bishop Creek website 	Reminder for March 14 and 15 meetings for Bishop Creek Hydroelectric Project Relicensing Kickoff sent via Mailchimp newsletter	Attached PDF of email newsletter
7a 7b 7c	3/3/18, 3/10/18, 3/13/18	Public	Newspaper ad announcing 3/14/18 public meeting	Attached PDF of tear sheet for each ad run
8	4/6/18	Public (posted online) and meeting attendees (via email)	3/14/18 Public Kickoff meeting summary posted online and distributed to attendees	Attached Meeting Summary
9	4/6/18	Public (posted online) and meeting attendees (via email)	3/15/18 Stakeholder Kickoff meeting summary posted online and distributed to attendees	Attached Meeting Summary
10	4/8/18	Public	Article about Bishop Creek relicensing and public meetings published in the Inyo Register	Attached Screenshot of Article
11	4/15/18	TWG	Nuria Holmes (Relicensing Team) sent explanation of the TWG process and save-the-dates for June 4, 5, 7, 2018 TWG meetings mid-April 2018	Attached Calendar Invite
12	5/7/18	TWG	Terra Alpaugh sent meeting details for TWG site visit. Additional invite sent 5/31/18	Attached Emails
13	5/21/18	USFS	Terra Alpaugh and Mike Harty- Conference call with Tristan Leong, USFS, on 5/21/18 to determine USFS interests and priorities	Attached <ul style="list-style-type: none"> Key issues from stakeholder calls (Items 13-15 listed here). Calendar invite available upon request.

ITEM #	DATE SENT	STAKEHOLDER GROUP	TYPE OF CORRESPONDENCE/ CONSULTATION EVENT	DOCUMENTATION
14	5/21/18	CDFW	Terra Alpaugh and Mike Harty- Conference call with Heidi Calvert, Steve Parmenter, Nick Buckmaster, CDFW, on 5/21/18 to determine CDFW interests and priorities	Calendar invite available upon request
15	5/21/18	CalTrout	Terra Alpaugh and Mike Harty-Conference call with Redgie Collins, CalTrout, on 5/21/18 to determine Cal Trout interests and priorities	Calendar invite available upon request
16	5/25/18	Cultural TWG	Terra Alpaugh-Provided materials (i.e. agenda, project description, mapbook, draft PAD section) for June 5 Cultural TWG meeting	Attached Email-Materials available upon request
17	5/25/18	Aquatic TWG	Terra Alpaugh-Provided materials for June 5 Aquatic TWG meeting	Attached Email-Materials available upon request
18	5/25/18	Botanical TWG	Terra Alpaugh-Provided materials for June 5 Botanical TWG meeting	Attached Email-Materials available upon request
19	5/25/18	Terrestrial TWG	Terra Alpaugh-Provided materials for June 5 Terrestrial TWG meeting	Attached Email-Materials available upon request
20	5/25/18	Recreation and Land Management TWG	Terra Alpaugh-Provided materials for June 5 Recreation TWG meeting	Attached Email-Materials available upon request
21	5/31/18	TWG	Terra Alpaugh-Provided details for June TWG site visit	Attached Email
22	6/3/18	Redgie Collins-CalTrout	Exchange with Redgie Collins, CalTrout, regarding update on CalTrout participation on Relicensing Team	Attached Email

ITEM #	DATE SENT	STAKEHOLDER GROUP	TYPE OF CORRESPONDENCE/ CONSULTATION EVENT	DOCUMENTATION
23	6/19/18	TWG	Terra Alpaugh-Provided June 4-7 TWG meeting summary, including a request for feedback and edits	Attached Draft Summary
24	6/20/18	CDFW	Terra Alpaugh's follow-up on June action items with CDFW	Attached Email
25	6/28/18	Bill Vega- Chairman, Bishop Pauite	Exchange with Chairman about his interest in TWGs	Attached Email
26	6/29/18	Tribal distribution list as of 6/29/18	Invitations to participate in relicensing process mailed hard copy to tribal leaders	Attached Proof of mailing
27	7/1/18	Full distribution list (TWG members, interested stakeholders as identified in early outreach and at public meeting)	Sent Project Update for June TWG meetings via Mailchimp newsletter	Attached PDF of email newsletter
28a 28b	7/2/18	Heidi Calvert- CDFW	Heidi Calvert, CDFW- Provided comments on June TWG meeting summary	Attached Email and redlined document
29	7/5/18	TWG	Terra Alpaugh-Provided Recreation/Land Management TWG Save-the-Dates	Calendar invites available upon request
30	7/5/18	TWG	Terra Alpaugh-Provided Terrestrial & Botanical TWG Save-the-Dates	Calendar invites available upon request
31	7/5/18	TWG	Terra Alpaugh-Provided Aquatic TWG Save-the-Dates	Calendar invites available upon request
32	7/5/18	TWG	Terra Alpaugh-Provided Cultural TWG Save-the-Dates	Calendar invites available upon request
33a 33b	7/5/18	TWG	Terra Alpaugh-Provided materials (i.e. explanatory memo, list of proposed study plan titles, TWG study plan schedule and milestones, draft Charter) for August 14 & 15 TWG meetings	Attached <ul style="list-style-type: none"> Email and explanatory memo Additional detailed materials available upon request

ITEM #	DATE SENT	STAKEHOLDER GROUP	TYPE OF CORRESPONDENCE/ CONSULTATION EVENT	DOCUMENTATION
34	7/5/18	Oversight Committee	Terra Alpaugh-Provided Draft agenda for 7/13/18 oversight committee conference call	Attached Draft Agenda
35a 35b	7/9/18	Sheila Irons-USFS	Sheila Irons, USFS- Provided comments on June TWG meeting summary	Attached Email and comments
36	7/9/18	Eric Tillemans-LADWP	Terra Alpaugh contacted Eric Tillemans to inquire about relicensing interests	Attached Email
37	7/11/18	Kary Schlick-USFS	Kary Schlick-Provided documents regarding action items from June TWG meetings	Attached Email-Materials available upon request
38	7/11/18	Jacqueline Beidl-USFS	Jacqueline Beidl, USFS- Provided tribal list regarding action items from June TWG meetings	Attached Email-Materials available upon request
39	7/12/18	Nick Buckmaster-CDFW	Nick Buckmaster, CDFW, followed up regarding action items from June TWG meetings	Attached Email
40	7/13/18	TWG	Terra Alpaugh-Provided agenda for Oversight Committee call	Attached Agenda
41	7/17/18	Gene Coufal-Bishop Creek Water Users Association	Mike Harty checked in with Gene Coufal regarding August 14 board meeting	Attached Email of phone conference summary
42	7/19/18	Shawna Theisen-USFWS	Briefed Shawna Theisen, FWS, on Relicensing and TWG process thus far	Attached Email sent as follow up to phone call
43	5/30/18 & 7/20/18	Friends of the Inyo	Terra Alpaugh sent Bishop Creek Relicensing outreach email to Wendy Schnieder at Friends of the Inyo in May and followed up in July	Attached Emails
44	5/30/18 & 7/20/18	Pat Gunsolley-Inyo County Fish Commission	Terra Alpaugh sent Bishop Creek Relicensing outreach email to Pat in May and followed up in July	Attached Emails
45	5/30/18 & 7/20/18	Tawni Thomson-Bishop Chamber of Commerce	Terra Alpaugh sent Bishop Creek Relicensing Outreach email to Tawni in May and followed up in July	Attached Emails

ITEM #	DATE SENT	STAKEHOLDER GROUP	TYPE OF CORRESPONDENCE/ CONSULTATION EVENT	DOCUMENTATION
46	5/30/18 & 7/20/18	Mary Roper, Owens Valley Committee	Terra Alpaugh sent Bishop Creek Relicensing Outreach email to Mary in May and followed up in July	Attached Emails
47	5/30/18 & 7/20/18	Mark Bagley-Sierra Club	Terra Alpaugh sent Bishop Creek Relicensing Outreach email to Mark in May and followed up in July	Attached Emails
48	7/23/18	Blake Engelhardt-USFS	Blake Engelhardt, USFS, followed up on June TWG action items	Attached Email-Materials available upon request
49	Posted online 8/18	TWG	Terra Alpaugh distributed final June summary incorporating agency comments	Attached Final Summary
50	8/18	TWG-public	Posted Oversight Committee meeting summary on Project website and distributed to committee members	Attached Summary
51	8/7/18	Shawna Theisen-USFWS	Terra Alpaugh sent materials and agenda for August TWG meetings to USFWS	Attached Email-Materials available upon request
52	8/10/18	Nick Buckmaster-CDFW	Nick Buckmaster submitted comments on the PAD and draft study plans. Terra and Mike had check in call with Heidi, Nick, and Rose to prepare for meetings.	Attached Email and Comments
53	8/13/18	Public	Terra Alpaugh hung public project flyer around town at coffee shops, recreational stores, bookstore, and Bishop Community College	Attached Flyer
54	8/14/18	Bishop Creek Water Association	Mike Harty, Matt Woodhall, and Finlay Anderson attended 8/14/18 board meeting and shared BCWA handout	Attached Handout
55	8/14/18	TWGs	Email from Kary Schlick following up with resources on wildlife after August TWG	Attached Email-Materials available upon request

ITEM #	DATE SENT	STAKEHOLDER GROUP	TYPE OF CORRESPONDENCE/ CONSULTATION EVENT	DOCUMENTATION
56	8/29/18 & 8/31/18	CDFW	CDFW submitted comments on the draft PAD sections and annotated study plans from the August TWG meetings	Attached Email with comments
57a 57b 57c	8/31/18	USFS	USFS sent comments on July/August study plan list	Attached Email with comments
58a 58b	9/4/18	Chase Hildeburn-SWRCB	State Water Board sent comments on draft study plans	Attached Email with comments
59a 59b	9/17/18	TWG-USFS	Terra Alpaugh requested comments on August 2018 meeting summary; USFS response of “no comments.”	Attached Email and summary Attached Email and summary
60a 60b	9/17/18	Tristan Leong-USFS	Exchange with Tristan Leong, USFS, regarding additional details on his study plan comments	Attached Emails and document with study requests
61	9/17/18	Shawna Theisen-USFWS	Exchange with Shawna Theisen, USFWS, regarding survey protocols	Attached Email
62	9/20/18	Kary Schlick-USFS	Exchange with Kary Schlick regarding wildlife study plans	Attached Email
63a 63b	9/25/18	USFWS	Terra Alpaugh-Provided outreach email regarding migratory bird to USFWS expert; response with resources	Attached Email
64	10/1/18	TWG and interested parties distribution list	October 2018 Progress Update Newsletter	Attached PDF of email newsletter

ITEM #	DATE SENT	STAKEHOLDER GROUP	TYPE OF CORRESPONDENCE/ CONSULTATION EVENT	DOCUMENTATION
65	10/2/18	Elizabeth Siemion-CDFW	Elizabeth Siemion, CDFW- Provided Sierra Bighorn location maps, shape files, and summaries for March-June 2018	Attached Email
66	10/2/18	USFS and CDFW	Mike Harty and Terra Alpaugh held separate calls with principals from USFS and CDFW to identify concerns and interests regarding study plan drafts in advance of October meeting	Calendar invites available upon request.
67	10/4/18	TWG	Terra Alpaugh sent Oct 9 and 10, 2018 TWG Meetings Agenda	Attached Email and agendas available upon request
68	10/15/18	Kary Schlick-USFS	Kary Schlick-Provided email regarding FERC Bat surveys	Attached Email
69a 69b	11/2/18	TWG	Email requesting comments on October 9 and 10, 2018 TWG meeting summaries	Attached: email + final summary (distributed 11/16)
70	11/6/18	Blake Engelhardt-USFS	Blake Engelhardt-Provided comments for invasive plants and special status plants study plans	Attached Email
71	11/13/18	Kary Schlick-Brad Blood	Kary Schlick-Provided feedback for wildlife study plan	Attached Email
72	11/15/18	TWG	Email regarding additional study plans for feedback	Attached Email and study plan memo
73	12/6/18	TWG	Terra Alpaugh-Provided additional study plans	Attached Email
74	12/14/18	TWG	Terra Alpaugh-Provided email requesting feedback for study plans	Attached Email
75	12/28/18	Eric Huber-CalTrout	Email to Eric regarding feedback for study plans and responses	Attached Email

ITEM #	DATE SENT	STAKEHOLDER GROUP	TYPE OF CORRESPONDENCE/ CONSULTATION EVENT	DOCUMENTATION
76	1/4/19	TWG	Email describing evolving approach/timeline given federal government shutdown	Attached Email
77	1/4/19	TWG	Chase Hildeburn confirmed reviewing the study plans and not anticipating further comments from SWRCB	Attached Email
78	1/18/19	BryAnna Vaughn-Bishop Paiute	BryAnna Vaughn-Provided questions regarding Bishop Creek Sediment	Attached Email
79	1/23/19	CDFW	Comments from CDFW on IFIM summary memo	Attached Email
80	1/23/19	Trisha Moyer-CDFW	Correspondence regarding comment deadlines	Attached Email
81a 81b	1/29/19	Nick Buckmaster-CDFW	Nick Buckmaster-Provided comments on the Bishop Creek Study Plan	Attached Email with comments
82	2/8/19	TWG Policy Committee	Terra Alpaugh distributed Policy Committee agenda	Attached Agenda
83a 83b 83c	2/14/19	Ashley Haverstock-USFS	Ashley Haverstock, USFS- Provided comments on study plans	Attached Email with comments
84	2/18/19	TWG	Terra Alpaugh-Provided out availability request for aquatic and cultural TWG webinars and explaining approach	Attached Email
85	2/20/19	Greg Haverstock-BLM	Greg Haverstock, BLM- Provided concerns regarding Cultural Study Plan	Attached Email
86a 86b	2/22/19	Aquatic and Cultural TWGs	Terra Alpaugh distributed agendas for webinars focused on aquatic and cultural study plans	Attached Agendas
87	2/25/19	BryAnna Vaughn-Bishop Paiute	BryAnna Vaughn, Bishop Paiute, let Terra know she can't make it to the webinars; Terra offered other opportunities for input	Attached Email
88	2/26/19	Kary Schlick-USFS	Kary Schlick, USFS- Provided notes on the plans to be discussed at TWG meetings	Attached Email

ITEM #	DATE SENT	STAKEHOLDER GROUP	TYPE OF CORRESPONDENCE/ CONSULTATION EVENT	DOCUMENTATION
89	2/26/19	Tristan Leong-USFS	Tristan Leong offered comments on usability of the old PHABSIM data	Attached Email
90	2/26/19	Trisha Moyer-CDFW	Trisha Moyer-Provided CDFW's Bishop Creek IFIM needs statement	Attached Email
91	3/6/19	Aquatic TWG	Email follow up to sediment modeling call	Attached Email
92	3/8/19	Kary Schlick-USFS	Kary Schlick-Provided email regarding aquatic surveys and listed frogs	Attached Email
93	3/22, 3/26/19	Sheila Irons, Diana Pietrasanta, Tristan Leong, Todd Ellsworth, USFS	Kleinschmidt follow-up to 1:1 call with USFS about study plans; additional comment re: sediment sources	Attached Email
94	4/5	Policy/Oversight TWG Group	Terra Alpaugh – Provided summary of February 11 Oversight Mtg	Attached Draft Meeting Summary
95	4/5	Aquatic TWG	Terra Alpaugh – Provided meeting summary of February 26 Aquatic TWG Webinar	Attached Draft Meeting Summary
96	4/5	Cultural TWG	Terra Alpaugh – Provided meeting summary of February 27 Cultural TWG Mtg	Attached Draft Meeting Summary
97	4/5	Sheila Irons, USFS	Finlay Anderson followed up on status of study plans	Attached Email

APPENDIX A
CHARTER DOCUMENT

Bishop Creek Hydroelectric System FERC Relicensing Technical Work Group Process

Charter

Southern California Edison's (SCE) 30-year license from the Federal Energy Regulatory Commission (FERC) to operate the Bishop Creek Hydroelectric Project (Project) located near Bishop, CA is due to expire on June 30, 2024. SCE has started the process to apply for a new license using FERC's Integrated Licensing Process, or ILP. This approach involves a high level of stakeholder engagement while encouraging expeditious timeframes for review by federal and state agencies. SCE is planning to formally initiate the relicensing process with FERC by April 1, 2019. SCE is conducting "early relicensing activities" prior to its planned formal notification to FERC. In particular, SCE is engaging stakeholders in a collaborative process to identify and develop approved technical resource studies that will be included in the Pre-application Document (PAD) to be filed with FERC in early 2019. These study plans will be developed collaboratively through a Technical Work Group (TWG) process. This Charter document describes principles and guidelines reviewed and agreed to by all stakeholders participating in the TWG process. The Charter is intended to supplement SCE's TWG Participation Plan available on the Bishop Creek relicensing web site: www.sce.com/bishopcreek.

Purpose for the Bishop Creek Project TWG Process

The TWG process is established initially to help inform the development of proposed study plans that SCE will submit to FERC as part of the formal licensing process. The TWG is anticipated to provide technical expertise and represent key stakeholder constituencies throughout the relicensing period. The TWG process encompasses multiple technical work groups focused on specific resource areas and provides a nexus between the interests and authorities of the principle stakeholder groups and the essential questions of relicensing. The TWG process is intended to operate collaboratively, while also respecting the individual authorities and mandates of participating agencies, Native American tribes and SCE's independent decision-making regarding the content of its license application, which will describe the Project's future operations.

TWG Structure

The TWG process is organized around multiple work groups focused on different resource areas. As part of an initial meeting with interested stakeholders in Bishop on March 15, 2018, SCE presented information about these resource areas, answered questions from participants, and organized breakout sessions for individual work groups. Stakeholders were invited to sign up for one or more work groups during breakout sessions. SCE organized a field visit and initial work group meetings in Bishop June 4-7 based on sign ups from the March meeting and subsequent communications of interest. Based on the June work group meetings, SCE plans to move forward with four TWGs while reserving the flexibility to make adjustments, in consultation with stakeholders:

- Cultural Resources
- Terrestrial and Botanical Resources

- Aquatic Resources
- Recreation and Land Management Resources

The TWGs will remain open to additional stakeholder participation throughout the relicensing process. All participants must agree to the guidelines and principles for participation described in this Charter.

Participation in the TWG Process

The TWG process is open to all interested parties including public agencies, Native American tribes, and not-for-profit organizations, as well as individuals. Participants are expected to make a significant time commitment to prepare for and attend meetings, review documents, and provide technical input to SCE and its consultants on methods, analysis, and interpretation. In light of this time commitment, it is expected that the TWG process will attract a relatively small number of subject matter experts. SCE will also support a concurrent but separate outreach effort to provide information about the relicensing to the interested public as well as stakeholders electing not to participate in the TWG process.

During the course of the relicensing TWG participants likely will:

- Identify relevant information or knowledge gaps
- Propose resource studies to address gaps and support legal authorities or responsibilities in relicensing
- Review and comment on parts of SCE's Pre-Application document
- Assist in identifying the study scope, consistent with FERC Study Plan Criteria [(found at 18 CFR § 5.9(b)] and appropriate methodologies for investigating resource issues
- Conduct outreach to constituent groups to bring their input into the process and keep them informed
- Participate in meetings, either in-person or via teleconference (at different stages, the TWG may need to meet more frequently)
- Participate in coordination or planning phone calls or additional site visits, as needed
- Once FERC has made a study plan determination (estimated to be in early 2020), TWG meetings likely will be held on a less frequent basis through the duration of the licensing process
- Meetings will take place in and around Bishop, CA

TWG Participant Responsibilities

Technical Working Group participant responsibilities include:

1. Support success of the TWG process by regularly attending meetings, calls, and webinars or ensuring a designated alternate can attend; being prepared to address noticed topics and questions; and reviewing materials and providing any comments consistent with agreed schedules.

2. Provide relevant technical and scientific information, along with knowledge and constructive advice, to SCE's team and other stakeholders
3. Respect meeting-specific guidelines intended to promote constructive communication
4. Communicate significant needs, interests, and priorities on behalf of an agency, tribe, or organization linked to the essential questions to be addressed through relicensing.
5. Work collaboratively with other stakeholders, seeking to integrate diverse needs and interests into solutions that work for multiple stakeholders
6. Represent accurately the interests and authorities of an agency, tribe, or organization

Facilitator Roles and Responsibilities

SCE has contracted with Kearns & West (K&W) to provide a range of outreach and engagement services as part of the relicensing. Part of K&W's scope of work is to serve as facilitators for the TWG process. The K&W team's specific tasks include:

- Develop draft and final agendas
- Provide advance notice of times and locations of meetings
- Distribute meeting materials (five working days in advance)
- Prepare action lists and track actions
- Prepare meeting summaries
- Manage time
- Track actions, next steps, and deadlines
- Meet needs for audio visual and other technical support
- Enforce meeting-specific guidelines

The K&W team has multiple roles that include:

- Advocate for and steward a high-quality, collaborative TWG process
- Provide neutral/non-partisan about substantive content or choices such as potential study questions or study plans
- Be available to all TWG participants to support effective participation
- Advise the SCE team on all matters related to the TWG process
- Protect information shared with a reasonable expectation of confidence by a TWG participant, including SCE or its technical consultant team, subject to any legal limitations.

SCE intends that the K&W team be viewed as independent and non-partisan, and as a resource for all stakeholders to promote collaboration.

Communications

A successful TWG process will require timely, consistent, and transparent communication of information. This includes agendas, presentations, and documents developed by SCE's technical team for TWG meetings; draft documents circulated for review and comments; and sharing of relevant technical information to support study plan development and other key steps in the ILP process. Attachment A contains guidelines for document reviews, comments, and editing that TWG participants have reviewed and endorsed.

TWG Decision Making

The TWG process will include multiple opportunities to identify areas of agreement among SCE and stakeholders, as well as to clarify any areas of disagreement. In the pre-application phase there is an important opportunity to build agreement on study questions and plans required by FERC. If possible, stakeholders in each TWG will reach agreement with SCE about a study plan that SCE will submit to FERC for approval. Stakeholders will independently inform FERC of their support for study plans submitted by SCE, where there is agreement. Stakeholders will also advise FERC of any significant disagreement regarding each proposed study plan, including the need to add studies. SCE will make its own, independent decision about the content of its submittals to FERC, including its Pre-Application Document and study plans. SCE hopes to endorse consensus agreements developed through the TWG process.

Given this goal of seeking agreement where possible, the TWG process will use a consensus-based model for decision making on substantive issues. Consensus is defined as a level of agreement that allows each participant to actively support an outcome or, at a minimum, be willing to "live with" a result or outcome supported by other participants, i.e., willing to "stand aside" and not oppose.

Primary Members and Alternate Members

Each TWG member agency or participant is encouraged to designate a primary representative for each work group, along with one or more alternates. Alternates are welcome to attend meetings as observers. In the event that an alternate is asked to step in for a primary, it is the primary representative's responsibility to ensure that the alternate is briefed on the process to date.

SCE will take reasonable steps to provide for participation in TWG meetings via telephone, although in-person participation is preferred.

If a representative is unable to continue participation in the TWG, a replacement will be designated by the participating organization or agency.

Public Participation in the Process

Interested members of the public are welcome to observe throughout the relicensing process. This includes attending TWG meetings and agreeing to all meeting guidelines.

TWG members have responsibilities to work with their constituencies. Interested members of the public are encouraged to contact and communicate with TWG members to stay informed or communicate relevant information. In addition to direct communication with the TWG members, the public can submit written questions or concerns to SCE via email at bishopcreek@sce.com.

Meeting summaries of the TWGs will be posted on the SCE relicensing web page.

Media Contact

There may be coverage of the relicensing process in local media, blogs and other forms of communications. Participants in the TWG process will respect the open, frank discussions that occur within the TWG and avoid attributing specific comments or views to other participants through the media.

Attachment A: Guidelines for Timing of Document and Information Reviews and Comments for TWG Process

The following guidelines are proposed for the TWG Process to support timely, consistent, and transparent communications:

1. The SCE team will issue agendas and documents for review no less than one week before a scheduled meeting.
2. Meeting summary notes will be drafted and distributed within five business days following the end of a TWG meeting for review and comment. TWG members will provide comments within 10 business days of receiving draft summaries, and a final set of notes will be developed and shared with TWG members within five additional business days.
3. SCE will endeavor to respond to incoming inquiries (via phone or email) within two business days. In cases where a response requires more time, SCE will respond to let the stakeholder know that the inquiry was received and that more information will be forthcoming.
4. Unless another timeline has been agreed to, TWG members will edit and respond to draft documents within two weeks of receiving them or the end of a TWG meeting, depending on the agreed review process. It is important to note that once SCE has initiated the formal FERC process, certain deadlines are within neither SCE's nor the TWG's control. However, SCE is committed to helping all TWG members manage these deadlines.
5. SCE will provide email updates to the interested public not less than three times a year, and more frequently where warranted by project milestones.¹

These guidelines are subject to review and adjustment by TWG participants as necessary to promote constructive and effective communications.

¹ An initial set of proposed guidelines for document reviews was provided to stakeholders by SCE in the March 2018 *Technical Work Group Participation Plan*.